



**MINUTES  
COMMISSIONERS WORKSHOP  
APRIL 26, 2021 – 5:00 P.M.  
ZOOM ONLY MEETING**

A regularly scheduled workshop of the Commissioners of Bridgeville was held on March 29, 2021, at 5:00 P.M., on Zoom.

The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore (5:25 PM)
Marlene Saunders	Secretary
Tom Moran	Commissioner
John Tomeski	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Dennis Schrader	Town Solicitor

**CALL TO ORDER:**

The meeting was called to order by Commission President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present by Zoom to conduct Town business.

**OPEN DISCUSSION:**

**DANGEROUS BUILDING COMMITTEE**

Town Manager DeBussy discussed four (4) properties that the Committee were looking at. The Dangerous Building Committee did inspections on the following properties; 508 N. Cannon Street, 6 Gum Street/6 Smack Alley, 207 First Street & 116 First Street. Town Manager DeBussy stated that these will be scheduled for a Public Hearing at the June Commission Meeting. Solicitor Schrader asked if the owners have been identified. Town Manager DeBussy stated that the notices will be going out to the home owners and each property will be posted. Solicitor Schrader discussed the Public Hearing process regarding home owners.

**OPEN DISCUSSION:**

**FY22 BUDGET**

Town Manager DeBussy stated that she has department meetings scheduled and that Budget Workshops will need to be scheduled in May. President Carey and the Commission discussed the

process of the Budget workshops. President Carey stated that the Budget will need to be approved at the June Commission Meeting.

**NEW BUSINESS:**

**GRANT-IN-AID/DONATIONS**

Town Manager DeBussy stated that she did receive one request from the Bridgeville Charge Community Outreach Ministry. Solicitor Schrader stated that these funds can not be used to support the Church itself. Commissioner Saunders stated that she would like to give \$250 to the Bridgeville Charge.

**NEW BUSINESS:**

**MISC.**

Town Manager DeBussy stated that the Financial Manager position has been reposted and she has received a few new ones. The Commission discussed where else that they can post this position to get the information out to more people.

Town Manager DeBussy stated that old Bucket Truck has been posted for sealed bids and that will end May 14.

Town Manager DeBussy and Solicitor Schrader discussed finding a new Land Use Planning Service with the Commission on an on call basis. The Commission authorized Town Manager DeBussy to post for a new Land Use Planning Service. The Commission also discussed finding a person to do building inspections. Town Manager DeBussy discussed having a plan reviewer that also did building inspections.

Town Manager DeBussy stated that Planning and Zoning recommended for approval of Phase 5 and this will be on the agenda for the May's Commission Meeting.

Town Manager DeBussy discussed House Bill 146 relating to Municipal Elections with the Commission. The Commission had a discussed the pros and cons relating to House Bill 146.

**GOOD OF THE ORDER**


There is none.

**ADJOURNMENT:**

The Workshop was adjourned at 6:04 PM.

Respectfully submitted,

  
Marlene Saunders, Commission Secretary

  
Ashley Walls, Transcriptionist